Hifz Programme Guide

This guide explains our planned Hifz teaching arrangements, preparation, revision and progress reviews. Read it alongside the Islamic Education Parent Guide and Parent Policies. Targets are individual and do not guarantee a completion date.

Programmes and fees

- Group Hifz: £175 per learner per month, Monday to Friday. A maximum of three students share a 90 minute session, with 30 minutes of individual tutor attention each.
- One to one Hifz: £200 per month, with a 30 minute session each day, Monday to Friday.
- Normal teaching hours are 4 pm to 7 pm UK time. Other times may be arranged if the learner and tutor can commit. The exact allocation and attendance arrangements are confirmed before enrolment.

WE DO NOT OFFER FREE TRIALS. All tuition and assessments must be paid before the booked lesson or agreed monthly payment period begins.

Starting point and assessment

A paid initial Islamic assessment lasts approximately 30 minutes and costs £10. It reviews reading, pronunciation, existing memorisation, revision habits and readiness. If the learner enrols, the £10 is deducted from the first monthly tuition payment. If foundations need strengthening, the tutor may recommend reading or Tajweed support before sustained new memorisation.

The learning routine

- New memorisation: a manageable amount selected according to accuracy, retention, practice time and wellbeing.
- Recent revision: repeated review of material learned recently.
- Older revision: an organised cycle to retain earlier portions alongside new learning.
- Tajweed and correction: careful pronunciation and application of the rules already taught throughout the programme.

How a session is used

The tutor listens, corrects errors, checks revision and sets the next preparation. The balance changes with the learner’s needs; 30 minutes of attention is not a promise to cover a fixed number of lines. In groups, assigned preparation and revision support learning between individual turns.

Preparation and family cooperation

Learners should prepare the assigned work, revise earlier portions and be ready to recite. Parents help children establish a manageable home routine and tell the tutor if targets are unclear, distressing or unrealistic. Tutors review the amount and approach when retention or accuracy slips. No learner should be shouted at, humiliated or physically punished over memorisation.

Progress reviews and support

The tutor records new memorisation, revision, recurring errors and next targets. Children receive an end of year report, with termly reports on request. Adult reports are optional on request. Concerns are discussed promptly. Learning plans and adjustments may be used where needed. Tutors do not diagnose SEND; SEND co leads may review educational support needs with the family.

Holidays payments and leaving

- Children's programmes follow the agreed Lancashire school holiday framework. Ordinary holidays and Eid closures do not change the normal monthly fee. Exact dates are shared before teaching.
- Standard children's programmes close for Ramadan with no tuition charge for that closure. Fees are reduced proportionately where Ramadan overlaps monthly payment periods.
- Summer continuation is optional and subject to tutor availability. Fees pause for families not continuing; dates and prices for those continuing are agreed in advance.
- Give two weeks' written notice to end regular tuition. Agreed lessons and fees continue during the notice period, subject to closures. Part months and the final fee are calculated proportionately and confirmed by management.
- Adult holiday or Ramadan continuation is agreed individually with the tutor. Any adult Hifz arrangement must have its programme and price confirmed before booking.

Resources and safe communication

Use the Quran copy and any revision record agreed with the tutor. Books are purchased separately from external retailers; Hikmah does not collect book payments or fulfil orders. Keep joining links private and use approved communication channels. Recordings require the appropriate permission and consent.

Questions and concerns

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Safeguarding lead Aman Javed: 07393 856123. In immediate danger call 999. Use the established safeguarding procedure; a completed form is not a condition of reporting an urgent concern.